

## GETTING STARTED.....

- A** Complete and sign the enclosed Confidentiality Agreement for our records. Only one agreement per company is required.
- B** Fill in the Nutrition Labelling Ingredient Form for each label requested, as per the Definitions and Instructions listed below. If you have any questions, contact the OIMP at 1.800.263.3797

### DEFINITIONS / INSTRUCTIONS

**#1 Recipe Ingredients:** List each ingredient in your recipe or formula regardless of amount used. For all meat ingredients, Indicate the fat-to-lean ratio. Ex. beef 80/20; pork 50/50. The selection for specific cuts of meat in the database is extremely large and will cover most meat ingredients declared.

**#2 Amount / Weight:** List the amount of product used in pounds, ounces, kilograms or grams. Percentages cannot be entered.

**#3 & #4 Moisture and Fat Loss:** You are required to show nutritional values that reflect your product in the “as packaged” state. To show product in the cooked state, processor must enter cooking losses. We have no laboratory capabilities and only percentages given for any moisture and fat losses will be entered into the analysis.

**#5 Serving Size:** Serving sizes should be expressed in discrete units or household measurements. Ex. 4 oz., 1 Piece, 1 Slice, etc. The database automatically expresses serving size in grams.

**#6 Servings per Container:** Servings per container can be shown as “varied” in random weight packages provided the nutrition information was based on the reference amount expressed in ounces or grams. Example: “Varied”; “Approx.” or, specific servings per container can be 4, 8, etc.

#### \*\*\* Seasoning and Spice Units prepared by others:

If you are using a spice unit prepared by a spice company in your recipe, ask your spice company to supply you with nutritional values (per 100 grams) of the unit you are using. This information should be readily available and included in your definitions. The values can be entered into the database as a separate recipe and pulled into your analysis.

- C** Return the completed forms, with payment, to the Ontario Independent Meat Processors (OIMP). Payment **MUST** be sent with the forms for OIMP to process your order. The cost per analysis is \$84.75 for OIMP Members and \$169.50 for Non-Members (Includes 13% HST).
- D** Should you have any questions on Nutrition Labelling or regarding service, contact the OIMP at 1.800.263.3797.

### ONTARIO INDEPENDENT MEAT PROCESSORS

7660 Mill Road RR 4, Guelph, ON N1H 6J1

Tel: 519.763.4558 ext 222 + Fax: 519.763.4164 + E-mail: technical@oimp.ca

# CONFIDENTIALITY AGREEMENT

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_\_, between the Ontario Independent Meat Processors (hereinafter OIMP)  
and \_\_\_\_\_ (hereinafter  
PROCESSOR).

Whereas, PROCESSOR will provide recipes or formulations to OIMP, and

Whereas, OIMP will assess nutrient content of recipe through use of nutrition labeling  
database, and

Whereas, both PROCESSOR and OIMP, agree that recipes and formulas disclosed by  
PROCESSOR will be kept confidential by OIMP and used by OIMP strictly for the  
purpose of providing nutrition facts to PROCESSOR, and

Whereas, recipes or formulations are exclusively the property of PROCESSOR, and

Whereas, all information on recipe ingredient form, such as processing methods,  
processing yields, packaging, cost analysis, sales and marketing materials, financial  
statements or any other information given to OIMP by PROCESSOR, shall remain  
secret and confidential, and no information will be disclosed to any third party by OIMP,  
and

Whereas, OIMP or any employee, agent, or officer of OIMP will be held harmless by  
PROCESSOR for any incorrect information, whether it be misinformation provided by  
PROCESSOR or due to database failure to correctly provide nutrition information.

IN WITNESS WHEREOF, OIMP and PROCESSOR hereto have executed this  
Agreement on the date first written above.

**WITNESS:**

\_\_\_\_\_

**PROCESSOR:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

**WITNESS:**

\_\_\_\_\_

**OIMP:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

**\*\* Processor Retains Full Responsibility for Accuracy of Recipe Information and Nutrition Facts Reported \*\***

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**NUTRITION LABELING INGREDIENT FORM**  
*(Multi-Ingredient Analysis)*

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Tel: \_\_\_\_\_ Toll: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Recipe Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Recipe Ingredients (#1)**  
*(See reverse for numbered instructions)*

**Amount of Each Ingredient (#2)**

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Moisture Loss (#3) \_\_\_\_\_ %

Fat Loss (#4) \_\_\_\_\_ %

Serving Size (#5) \_\_\_\_\_

Servings per container (#6) \_\_\_\_\_

**PAYMENT INFORMATION:** *(Amount per Analysis includes HST #121262919. Payment **MUST** be included)*

\$84.75 (includes \$9.75 HST) - OIMP Member     \$169.50 (includes \$19.50 HST) -Non-Member

Cheque Enclosed: **Ontario Independent Meat Processors**  
7660 Mill Road RR 4, Guelph, ON N1H 6J1  
Fax: 519.763.4164 ♦ E-mail: technical@oimp.ca

Please place on my:     VISA     MasterCard

Card #: \_\_\_\_\_ Exp: \_\_\_\_\_

Cardholder: \_\_\_\_\_

Signature: \_\_\_\_\_